



City of Westminster

# General Purposes Committee

<b>Meeting:</b>	<b>General Purposes Committee</b>
<b>Date:</b>	<b>4 November 2015</b>
<b>Classification:</b>	<b>For General Release</b>
<b>Title:</b>	<b>Constitutional Issues: Policy and Scrutiny Committees</b>
<b>Wards Affected:</b>	<b>Not Applicable</b>
<b>Financial Summary:</b>	<b>There are no financial implications</b>
<b>Report of:</b>	<b>Mick Steward, Head of Committee and Governance Services Tel: 020 7641 3134; Email: <a href="mailto:msteward@westminster.gov.uk">msteward@westminster.gov.uk</a></b>

## **1. Executive Summary**

- 1.1 The Leader of the Council, on Thursday 15 October 2015, announced a re-shuffle of her Cabinet, details of which have been circulated to all Members in the Weekly Information Bulletin.
- 1.2 The changes require some minor alterations to the Terms of Reference and names of the existing Policy and Scrutiny Committees. As the Committees are all programmed to meet in the final cycle of the current municipal year the minor changes to the Terms of Reference and names of the Policy and Scrutiny Committees are submitted for approval. These changes do not impact on the proportionality of Committee places which will be reported for review to the Annual Council meeting in May.

## **2. Recommendations**

- 2.1 That the Council be recommended to approve the changes to the Terms of Reference of the Policy and Scrutiny Committees set out in Appendix A.
- 2.2 That the Council be recommended to approve the changes to the Policy and Scrutiny Committees names as set out below:  
Westminster Scrutiny Commission (unchanged)

Children, Sports and Leisure  
Environment and Customer Services  
Housing, Finance and Corporate Services (unchanged)  
Adults, Health and Community Protection (unchanged)

### **3. Background Information**

- 3.1 Following the Cabinet re-shuffle announced by the Leader of the Council on Thursday 15 October 2015 some minor changes to the names and the Terms of References of Policy and Scrutiny Committees is required.
- 3.2 The revised Terms of Reference as set out in Appendix A. These set out the revised reporting lines for Cabinet Members. As a result of these more suitable names for the existing Policy and Scrutiny Committees are suggested. These are set out in recommendation 2.2 above.

### **4. Legal Implications**

- 4.1 There are no legal implications arising from the contents of this report. The Council is required to have at least one Committee appointed to carry out the Policy and Scrutiny functions. No review of the proportionality of seats on Committee is triggered by these changes. The next review, unless otherwise triggered, will be reported to the Annual Council meeting on 18 May 2016.

**5. Financial Implications:** None.

**6. Other Implications:** None.

**If you have any queries about this Report or wish to inspect any of the Background Papers please contact: Mick Steward: 7641 3134  
Email: [msteward@westminster.gov.uk](mailto:msteward@westminster.gov.uk)**

### **BACKGROUND PAPERS**

- None.

## **ENVIRONMENT AND CUSTOMER SERVICES POLICY AND SCRUTINY COMMITTEE**

### **CONSTITUTION**

8 Members of the Council (6 Majority Party Members and 2 Minority Party Members).

### **TERMS OF REFERENCE**

- (a) To carry out the Policy and Scrutiny functions, as set out in Article 6 of the Constitution in respect of matters relating to all those duties within the terms of reference of the Cabinet Members for Built Environment; City Management, Customer Services and Sustainability and Parking.
- (b) To carry out the Policy and Scrutiny function in respect of matters within the remit of the Council's non-executive Committees and Sub-Committees, which are within the broad remit of the Committee, in accordance with paragraph 13 (a) of the Policy and Scrutiny procedure rules.
- (c) Matters within the broad remit of the Cabinet Members referred to in (a) above which are the responsibility of external agencies.
- (d) Any other matter allocated by the Westminster Scrutiny Commission (WSC).
- (e) To have the power to establish ad hoc or Standing Sub-Committees as Task Groups to carry out the scrutiny of functions within these terms of reference.
- (f) To scrutinise the duties of the Lead Members which fall within the remit of the Committee or as otherwise allocated by the Westminster Scrutiny Commission.
- (g) To scrutinise any Tri-borough proposals which impact on service areas that fall within the Committee's terms of reference
- (h) To oversee any issues relating to Performance that fall within the Committee's terms of reference.
- (i) To have the power to scrutinise those partner organisations whose services fall within the Committee's terms of reference.
- (j) To consider any Councillor Calls for Action referred by a Ward Member to the Committee.

## **CHILDREN, SPORTS AND LEISURE POLICY AND SCRUTINY COMMITTEE**

### **CONSTITUTION**

8 Members of the Council (6 Majority Party Members and 2 Minority Party Members, but shall not include a Member of the Cabinet.

4 co-opted Members with voting rights ie one co-opted representative each from the Church of England and Roman Catholic Diocesan Education Boards and two Parent Governor Representatives. 2 co-opted Members without voting rights, ie 2 Headteachers of Westminster maintained schools.

NB: The voting rights of the co-opted only extend to matters relating to Education.

### **TERMS OF REFERENCE**

- (a) To carry out the Policy and Scrutiny functions, as set out in Article 6 of the Constitution, in respect of matters relating to all those duties within the terms of reference of the Cabinet Member for Children and Young People and the Cabinet Member for Sport and Leisure.
- (b) To carry out the Policy and Scrutiny function in respect of matters within the remit of the Council's non-executive Committees and Sub-Committees, which are within the broad remit of the Committee, in accordance with paragraph 13 (a) of the Policy and Scrutiny procedure rules.
- (c) Matters, within the broad remit of the Cabinet Members referred to in (a) above which are the responsibility of external agencies.
- (d) Any other matter allocated by the Westminster Scrutiny Commission.
- (e) To have the power to establish ad hoc or Standing Sub-Committees as Task Groups to carry out the Scrutiny of functions within these terms of reference.
- (f) To scrutinise the duties of the Lead Members which fall within the remit of the Committee or as otherwise allocated by the Westminster Scrutiny Commission.
- (g) To scrutinise any Tri-borough proposals which impact on service areas that fall within the Committee's terms of reference
- (h) To oversee any issues relating to Performance that fall within the Committee's terms of reference.
- (i) To have the power to scrutinise those partner organisations that are relevant to the remit of the Committee.
- (j) To consider any Councillor Calls for Action referred by a Ward Member to the Committee.